

University of Mumbai



Office of the Director, BoEE
Examination Section
M.J. Phule Bhavan
Vidyanagari, Santacruz (East)
Mumbai - 400 098

No. EXAM/Engg/Result 53) of 2018

CIRCULAR:

The Directors / Heads of the University Institutions/Departments, Principals / Directors of the affiliated/recognized institutions, Professor-cum-Director, Institute of Distance & Open Learning (IDOL), Principals/Co-ordinator of University conducted Colleges and Directors/Co-ordinators of University Sub-Centres at Ratnagiri and Thane are hereby informed that presently the Examinations Section receives 80% of various examinations forms through online process and after verification of Examinations forms the Hall tickets issued to the concerned candidates with the instructions to ensure the candidates correct name printed on the Hall Ticket and if any correction is there the candidates concerned has to report the same to the Examinations Section and get the same corrected so as to ensure the correct name printed on the Hall Ticket and if any correction is there the candidates concerned has to report the same to the Examinations Section through the Principal / Director / Head of the concerned colleges / institutions / departments so as to ensure the correct name be printed on mark sheets, passing Certificate and on Degree Certificate, accordingly.

But it has been observed that number of students/parents approaching Examinations Section for getting corrections in name of candidate, father's name, mother name surname etc. in mark sheet, passing certificate and in degree certificate even after lapse considerable time period.

Therefore, the said matter was discussed in the meeting of the Board of Examinations & Evaluation vide item No.27 at its meeting held on 23rd March, 2018 and the Board resolved that Fee of Rs.100/- (Rupees Hundred only) be charged to the students for the corrections in the name of candidate, father's name, mother name surname etc. in mark sheet, passing certificate and in degree certificate, accordingly.

All the concerned are therefore requested to kindly inform the students to verify their names in the hall tickets issued by the University and report immediately to the University regarding correction in the name, if any before declaration of results and also to note the above resolution of Board of Examinations & Evaluation.

Mumbai - 400 098

18th April, 2018

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(Dr. Arjun Ghate)
DIRECTOR

Board of Examinations & Evaluation

18/4/18

To

The Directors / Heads of the University Institutions/Departments, Principals / Directors of the affiliated/recognized institutions, Professor-cum-Director, Institute of Distance & Open Learning (IDOL), Principals/Co-ordinator of University conducted Colleges and Directors/Co-ordinators of University Sub-Centres at Ratnagiri and Thane

Copy forwarded for information and necessary action to:

1. The Finance & Accounts Officer
2. The Deputy Registrar, Results Unit
3. The Deputy Registrar, Accounts Unit, Examinations Section
4. The Deputy Registrar, Revaluation / Photocopy Unit
5. The Deputy Registrar, Eligibility/Enrolment Sections
6. The Deputy Registrar, U.G./P.G.
7. The I/c Director, Central Computing Facility, Examinations Section
8. The Co-ordinator, Examinations Section
9. The Public Relations Officer, Examinations Section
10. P.A. to (i) Vice-Chancellor (ii) Pro Vice-Chancellor (iii) Registrar